

# Application for Sports Chaplaincy Credential

## National Office

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8012 Australia

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team@sportschaplaincy.com.au  
www.sportschaplaincy.com.au

## On Completion

Please ensure all requested items have been attached to this document prior to mailing. A check list can be found on the back of this application form.

## Assistance

For further assistance with this application form please call our office on +61 3 9012 9695 or email us at team@sportschaplaincy.com.au.

## Who fills out this form?

- If you have been appointed a sports chaplain but haven't yet registered with SCA
- If you are an existing sports chaplain and require your chaplaincy credential
- If an active opportunity/invitation to be a sports chaplain has arisen
- If you are applying for a short-term (event specific) credential with SCA

## Other Forms

- For registering your interest in Sports Chaplaincy use **FORM 100**
- For non-operational members/personnel seeking membership use **FORM 50**
- For organisations seeking to be Global Alliance members use **FORM 70**

## Accredited Sports Chaplaincy - Freedom to Grow

SCA is Australia's nationally recognised provider of Sports Chaplaincy to high performance, development and grassroots sports. For over 20 years SCA has forged many highly valued partnerships with leading sports bodies like CAMS and the Australian Institute of Sport (AIS)

SCA recognises the need to provide the highest levels of personnel and services to sports communities throughout Australia. SCA's underlying framework, accreditation and network provides incumbent Sports Chaplains with the freedom to build a solid foundation and deliver their role effectively and credibly.

## The Significant Advantages of Accreditation & Membership

The nature of sports chaplaincy is unique. Sports Chaplains work in ever changing, geographically diverse and often unfamiliar environments.

- ✓ The safety of church based ministry is replaced with isolated risk. So its important to be protected with professional indemnity. Membership with SCA not only provides this but other safe guards and benefits to make your ministry effective and deeply satisfying.
- ✓ Our dedicated networks and partnerships are invaluable to your success as a chaplain. We provide lasting value to both your sports organisation and financial supporters / partners of your ministry. They are comforted to know you are part of an established network and not just going-it-alone.
- ✓ You also have immediate credibility. SCA has been recognised and respected by many of the leading sports bodies in Australia as the provider of chaplains. Opening doors to you otherwise closed.
- ✓ Finally, you'll be ready! We provide specialised CPD training and resources for your chaplaincy.

## Prerequisites of This Application

To progress your application for Accreditation we require that the following minimum criteria be fulfilled:

- ✓ Evidence of the call to serve in the capacity of a chaplain
- ✓ Long term effective ministry in the local church
- ✓ Evidence of theological credits or similar biblical studies
- ✓ Regular pastoral accountability and church attendance
- ✓ Completion of, or undertaking of Certificate in Sports Chaplaincy (CSC)

You are required to:

- ✓ Provide a Police Check / Bluecard / Working with Children Approval
- ✓ Agree with the SCA Code of Conduct and Statement of Faith
- ✓ Provide a passport photo
- ✓ Provide a letter of reference from your Senior Minister / Church Board / Diocese
- ✓ Pay your yearly membership dues of \$165.00 (Inc. GST) in advance

## Local Church - A Stronger Partnership

It is a major objective of SCA to help strengthen the relationship between chaplain and local church. On occasions, for no one reason, the ministry of chaplaincy can be misunderstood and unknowingly marginalised by the local church. SCA seeks to encourage our churches to own both the ministry of chaplaincy and the chaplain themselves as an extension of their local ministry team. This provides the best framework for growth, care and success of the chaplains ministry. For further assistance on how best to achieve this please contact our national office on +61 3 9012 9695.

National Office Use	
Rec: / /	By:
ITEMS: <input type="checkbox"/> \$ <input type="checkbox"/> Pic <input type="checkbox"/> PCh <input type="checkbox"/> REF	
ITEM FOL REQ? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Done	
ND APP <input type="checkbox"/> Acc <input type="checkbox"/> NAcc	
SO LET SENT <input type="checkbox"/>	CF LET SENT <input type="checkbox"/>
DB Update <input type="checkbox"/>	
FOL SO BY:	Date / /
State Office Use	
INT Date	INT By
INT APP: <input type="checkbox"/> Acc <input type="checkbox"/> NAcc	
REF1 APP <input type="checkbox"/>	REF2 APP <input type="checkbox"/>
Appointment	
Appointment To:	
Appointment By:	
Appointment Letter <input type="checkbox"/> Yes <input type="checkbox"/> No	
National Office Use	
ACC LET Sent <input type="checkbox"/>	Date / /
MEM Card <input type="checkbox"/>	DB Update <input type="checkbox"/>



# Application for Sports Chaplaincy Credential

ID#	
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## 1. Your Personal Details

Title	Date of Birth	
First Name	Middle Name	
Last Name	Preferred Name	
<b>Street Address</b>		City/Suburb
State	Country	Postcode
<b>Postal Address</b>		City/Suburb
State	Country	Postcode
Email		
Phone (H)	Phone (W)	
Mobile	Facsimile	
Country of Origin	Languages Spoken	
Employment Status	Employers Name	
Marital Status	<input type="checkbox"/> Single <input type="checkbox"/> Married	Spouse's Name (if applicable)

## 2. Your Church Life

Do you regularly attend a local church?  Yes  No (if 'No' go to section 3. Chaplaincy Background)

Church Name	City & State	
Senior Pastor	Church Phone #	
Denomination	Current Role	Years attended

Summarise your ministry (in 50 words or less) over the past 10 years.

Do you hold a ordained ministry credential with any denomination in Australia/abroad?  Yes  No

If 'Yes', is your credential current?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Credential ID
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## 3. Your Chaplaincy Background

Have you had any previous chaplaincy experience?  Yes  No (if 'No' go to section 4. Education)

What type of chaplaincy?	Length of tenure (in years)?
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Are you officially endorsed by another Chaplaincy organisation?  Yes  No

If 'Yes', which one?	Are they a SCA Global Partner? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unsure
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**4. Your Education** (Please append any copies of Certificates to this application)

What biblical studies have you completed?  Associate Diploma  Diploma  BA  MA  Doctorate  Other

What is the title of the qualification?

What is the college/institution name?

Do you have any other formal qualifications relevant to sports chaplaincy? (Include details, title, date and institution)

Have you had training in any of the following?

Clinical Pastoral Education (CPE)

Suicide Prevention Training (describe)

First Aid Certificate

Drug & Rehab Training (describe)

Grief & Loss Counsellor Training

Facilitator Training (describe)

Critical Incident Stress Management Certificate

Counsellor Training (describe)

Have you successfully completed the SCA **Certificate in Sports Chaplaincy (CSC)**?  Yes  No

If 'Yes', which state did you complete this?

If 'No', as part of your desire to pursue Sports Chaplaincy Accreditation will you undertake to complete your **Certificate in Sports Chaplaincy (CSC)** within the next 12 months?  Yes  No

**5. Your Sports Chaplaincy Details**

Are you a SCA Member (current, lapsed)?  Yes  No

If 'Yes', what year did you first become a SCA member? Year

If 'No', what year did you become a sports chaplain? Year

Do you currently serve as a sports chaplain?  Yes  No

If 'No', what opportunities have come your way in sports chaplaincy?:

Please describe your sports chaplaincy (or the opportunity to serve as a sports chaplain).

What is the sport?

What is the name of the competition / division?:

What is the organisation's /club's name?:

How long have you served as chaplain there? (Years)

How would you describe the competition level?:  High Performance Sport

Semi-Professional / Developmental Sport

Local / Grassroots Sport

What is the age group?  Junior (0-15)  Intermediate (15-19)  Open (20+)  Seniors

What is the competition gender?  Female  Male  Both

## 6. General Application Feedback

Please explain why you are applying for your Sport Chaplaincy Credential?

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How long do you envisage performing the role of chaplain?  1-2 Years  2-5 Years  5-10 Years  Indefinitely

Are you willing to be trained regularly in sports chaplaincy?  Yes  No

Do you pay annual fees to another chaplaincy organisation?  Yes  No If 'Yes', give details.

**Are you applying for Full Membership as any of the following?**

**Spouse of a current SCA member** (A\$79.00)

Members Name \_\_\_\_\_

**Short-Term Chaplaincy Appointment** (< 3 Months) (A\$39.00)

Tenure From Date \_\_\_\_\_ To Date \_\_\_\_\_

**Global Partner - Local Affiliate** E.g. CA, CSI, ARCC, etc (A\$79.00)

Global Partner Name \_\_\_\_\_

**Disability & Senior Concession Card Holder** (A\$59.00)

Card Number \_\_\_\_\_ State \_\_\_\_\_

**Internship** (A\$79.00)

State Office Authority Name \_\_\_\_\_

**Global Partner - International Chaplain** (US\$50.00)

Global Partner Country \_\_\_\_\_

## 7. Referees

Can you please provide two referees for follow up by our state office. Your Senior Minister will be the first referee and the second referee must be a current SCA chaplain or member (including our Sports Ambassadors, State Coordinators or Associate members) given their approval.

### Senior Minister / Board Member

Name:	Address:	
Daytime phone (include area code):		Code:

### SCA Chaplain / Member

Name:	Address:	
Daytime phone (include area code):		Code:

## Acceptance & Declaration

[Please Tick] I have read, approve and will abide by the SCA Chaplains Code of Conduct and Statement of Faith (*overleaf*)

I declare that there is no impediment to my credential being provided. I do not hold any doctrines or beliefs that are contrary to the SCA Statement of Faith. I have not been involved in any behaviour unbecoming of a minister of the gospel, e.g.. domestic violence, drunkenness, or sexual indiscretion.

Signed:	Date:
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If you are unable to sign this statement in good faith please contact your SCA Code or State Coordinator and discuss your concerns with them

## Your Application Checklist ✓

Thank you for filling out this form. Ensure that the following items have been attached to this application form on postage.

- ✓ A letter of reference by your Senior Minister welcoming your desire to become a Sports Chaplain
- ✓ Any photocopied certificates required at ITEM 4
- ✓ A Passport photo original or digital sent to [team@sportschaplaincy.com.au](mailto:team@sportschaplaincy.com.au)
- ✓ A Police Check (Working With Children Check/Cards are Preferred) For more info see <http://www.ausport.gov.au/ethics/policechecks.asp>
- ✓ Your standard Annual Member fee of A\$99.00 (or, as indicated above) See payment slip attached.

**PLEASE MAIL THIS APPLICATION TO: SCA MEMBERSHIP COORDINATOR PO Box 23054 Docklands, Victoria 8012, Australia**

Please note that this application form does not ensure certainty of a Sports Chaplaincy Credential.

The SCA National Executive retains the right to remove the credential if any of the above information proves to be false or misleading.

We trust you understand that the application process may take between 8 and 12 weeks and sometimes even longer. After which stage a letter of recommendation will be forwarded to you.

## Code of Conduct

**The Sports Chaplaincy Australia Code of Conduct (of June 1 2006) requires chaplains to be personally responsible and accountable for their practice and conduct as provided by this Code.**

### Section 1.01 Code of Ethics

#### (a) Ethical Standards for Sports Chaplaincy Australia (Hereafter known as SCA)

1. SCA shall promote integrity, competence, respect for the dignity of all persons, and collegiality among its chaplains.
2. SCA shall work for the improvement and growth of pastoral care according to its mission.
3. SCA in conformity to its by-laws shall provide structures and resources to maintain its Standards and promote its educational programs.
4. SCA shall follow its by-laws, policies, and processes in holding itself and its chaplains accountable to its standards for competency and ethical behaviour.

#### (b) Ethical Standards for Chaplains

1. Chaplains are to be committed Christians who hold to the Statement of Faith (overleaf) and the doctrines held by their relevant fellowship / denomination.
2. Chaplains are to be qualified, accredited and approved by a participating Church Authority for a professional appointment in the pastoral, spiritual and religious care of clients.
3. Be a member of a local Church fellowship and actively involved with regular attendance, etc.
4. Chaplains shall treat all persons with dignity and respect.
5. Chaplains shall serve all persons without discrimination regardless of religion, faith group, race, ethnicity, sexual orientation, gender, age, or disability.
6. Chaplains shall demonstrate respect for the opinions, beliefs and professional endeavours of other chaplains, their colleagues and those with whom they have contact in their professional roles as chaplains.
7. Chaplains shall affirm the religious and spiritual freedom of all persons and refrain from imposing doctrinal positions or spiritual practices on persons whom they encounter in their professional roles as chaplains.
8. Chaplains shall not condone or support unlawful discrimination against colleagues or others with whom they have contact in their professional roles as chaplains.
9. Chaplains shall be accountable for maintaining the integrity of the pastoral relationship. They will not use their professional position with, or knowledge of, another for personal gain. They shall refrain from emotional, financial, sexual or any other form of exploitation.
10. Chaplains shall not engage in sexual misconduct. Sexual misconduct includes sexual abuse, sexual exploitation and sexual harassment. Sexual harassment includes, but is not limited to: sexual advances; requests for sexual favours; verbal, physical or visual conduct of a sexual nature; any pattern of behaviour that would be perceived as sexual misconduct.
11. Chaplains shall respect the privacy of all persons.
12. Chaplains shall follow professional ethics and government privacy regulations regarding client confidentiality, sharing private information about those whom they serve only according to those ethics and regulations.
13. Chaplains shall refrain from relating experiences that expose the vulnerabilities of those served, or their families, to derision or ridicule.
14. Chaplains shall seek to guard the identities of those served in any consultations, presentations, or publications, without the expressed permission of those clients or their powers of attorney.
15. Chaplains shall respect the private communications of colleagues unless to do so would violate the safety and well-being of another, or be in conflict with the laws or policies of the state.
16. Chaplains shall conduct themselves with integrity in all their professional relationships including with those whom they serve, their colleagues, and the organisation that they serve.
17. Chaplains shall accurately represent their professional qualifications and affiliations.

18. Chaplains shall maintain accurate and current records, financial accounts, or other documents required in the course of their work.
19. Chaplains shall respond with honesty and timeliness to any commission or representative of SCA duly authorised to make inquiry into their work.
20. Chaplains shall provide SCA immediate notice of any complaint of unethical conduct made against them in a civil, criminal, ecclesiastical, employment or another professional organisation's forum. Chaplains will provide SCA, or appointee, in a timely fashion the information they request regarding the investigation, adjudication, dismissal or settlement of such complaint. Failure to report or provide accurate, full and truthful information constitutes a violation of this Code. A finding of unethical conduct in one of these forums may lead to discipline within SCA even if the event did not occur within the scope of the chaplain's professional role as a chaplain or a situation over which SCA would have jurisdiction.
21. Chaplains shall conform to SCA's expectations of competency.
22. Chaplains shall maintain an active relationship and good standing within the faith communities in which they are ordained, or commissioned or endorsed.
23. Chaplains shall pursue ongoing personal growth and professional development in theology, spirituality, pastoral skills, and other areas that enhance their professional proficiency.
24. Chaplains shall make referrals or obtain consultations when in the best interests of those served.
25. Chaplains shall take responsible action when they become aware that they themselves or another member is impaired or otherwise unable to maintain SCA's Code of Ethics or standards of professional competency.
26. Chaplains shall conform to SCA's expectations of professional behaviour.
27. Chaplains shall endeavour to enrich the mission and presence of the religious communities with which they work and are affiliated.
28. Chaplains shall seek to represent the best interests of those whom they serve giving voice to the vulnerable whenever possible.
29. Chaplains shall not knowingly use or permit others to use the chaplain's services to secure unfair personal or professional advantage.
30. Chaplains shall establish and maintain inter-professional relationships to foster partnerships and interdisciplinary cooperation.

### Section 1.02 Standards of Conduct

#### a) Chaplains shall endeavour at all times to meet the following minimum requirements:

1. Meet or report to their Senior Minister or delegate on a regular basis (i.e., monthly) to discuss their ministry and to ensure that accountability and encouragement is being received.
2. Maintain the highest ethical standards in their own personal life.
3. Be personally accountable for their professional conduct to their Sports Governing Authority.
4. Respect and observe the rules and regulations of their Sports Governing Authority.
5. Seek Sports Governing Authority's guidance and clearance to exercise their chaplaincy ministry.
6. Seek to make contact with staff initially on their arrival each meeting/ event.
7. Seek to safeguard the neutrality of their role by avoiding excessive partiality towards any particular group in their care.
8. Seek advice from SCA representatives on any new initiative in relation to, or, under the umbrella of their chaplaincy.
9. Be careful not to be critical of the sports organisation's administration or regular team practices.
10. Be a help to sports people, and avoid taking sides in disputes or negotiations.
11. When offered, graciously receive passes, uniforms and benefits, and avoid undue requests for additional privileges for others.
12. Refrain from taking advantage of their privileged position.

13. Maintain the highest standards of professional competence and integrity in the pastoral, spiritual and religious care of clients.
14. Exercise the greatest sensitivity and discretion in matters of confidentiality, privacy and respect for clients.
15. Be prepared to undertake such training and educational opportunities as may continue to improve professional development and skills in the care of clients.
16. Co-operate fully with industry professionals, chaplaincy colleagues and representatives of the Church in the care of clients.
17. Be aware at all times of the religious faith, practice and belief systems of clients.
18. When appropriate provide pastoral care and ministry for the spiritual needs of clients.
19. Ensure that no personal action or omission, within their area of responsibility, is contrary to the highest standards of care or to the welfare of clients.
20. Develop the trust of clients and treat that confidence as a holy trust.
21. Always seek to protect the privacy of the sportsperson from those seeking to take advantage of them and their story.
22. Under no circumstances give out names or details of any sports person or official who has made a commitment to Christ until that person themselves makes it public, or so gives permission.
23. Keep in touch with their State Coordinator and Code Coordinator on a regular basis.
24. Provide feedback and reports as requested by Coordinators making them aware of their progress, concerns, opportunities and issues. NB. It is incumbent upon all operatives to notify a State Coordinator of any issue or complaint made or raised by any person or organisation, which impinges in any way upon an operative or the ministry of SCA.
25. Notify State or Code Coordinators of other noted individuals worthy of consideration of the position of Chaplain.
26. Notify State Coordinators or National Office of a change of home church (A letter of introduction can be provided to introduce the chaplain to their new church home).
27. Stay informed on SCA and speak well of the organisation and its members.
28. Immediately contact the SCA National Office concerning any media opportunities that may be considered controversial in nature, or, is directly related to the ministry of SCA, its members or its operations. Operatives are strongly advised to refrain from commenting to media without the approval of the National Office.
29. Follow the due process of application for placements of potential operatives. This includes discussing the potential operative with a State or Code Coordinator. Operatives are not at liberty to formally offer any chaplaincy position.
30. Attend official SCA gatherings and the annual National Forum/Conference.
31. Seek to interact with other SCA Chaplains for personal and corporate development.
32. Establish a regular and reliable prayer group for their ministry and the ministry of SCA.

**The SCA Code of Conduct is subject to change and updates can be found at the SCA web site [www.sportschaplaincy.com.au/codeofconduct](http://www.sportschaplaincy.com.au/codeofconduct)**

## **Section 1.03 SCA Statement of Faith**

### **(a) SCA is committed to the basic truths of Christianity including:**

1. There is one God and creator of all things who exists in three persons - Father, Son and Holy Spirit.
2. The Bible is the inspired and infallible word of God and is our authority in all matters of faith and conduct.
3. Men and women were created to be in God's image but because of their rejection of God have damaged that relationship. Our rejection of God is deserving of his punishment.
4. God's response to our rejection was one of love and grace. He sent his son Jesus into the world. Jesus is both fully man and fully God. He came to restore the relationship between humanity and God by dying and rising again to life.
5. The only way we can be made right with God is by accepting the forgiveness that comes through Jesus and his death on the cross and acknowledging him as Lord.
6. Jesus will come again to judge this world. All those who have placed their trust in him will share eternity with him.

# Payment Slip / Tax Invoice

**Sports Chaplaincy Australia Inc.** Registered in NSW. ABN/ARBN 80 085 483 923

**Fax +61 3 8669 4503**

## Cheque Payment

Cheques can be made out to  
*Sports Chaplaincy Australia Inc.*

## Notes

## Credit Card Payment

Credit Card Type  MasterCard  Visa

Expiry Date

M	M	Y	Y
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Credit Card Name

Credit Card Number

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Total Amount Payable

\$

Type

Payment  Donation

Signed

Date

/ /